



**MAHATMA GANDHI VIDYAMANDIR**  
Karmaveer Bhausahab Hiray Arts, Science & Commerce  
Nimgaon, Tal. Malegaon, Dist. Nashik – MS 423212

## **Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)**

The meeting of IQAC was held on Monday, **20 August, 2020** in the Principal's Cabin at 12.00 p.m. under the chairmanship of the Principal, Dr. Subhash N. Nikam.

### **Agenda:**

1. To review and confirm the minutes of last meeting
2. Updation of College Website
3. Professional development of support staff
4. Regarding internet Speed
5. Regarding Feedback report of the departments
6. Any other issues at eleventh hour

The following members were present for the meeting:

Sr.No.	Name	Designation
1	Dr. Apoorva P. Hiray	Management Representative
2	Dr. Subhash N. Nikam	Principal & Chairperson
3	Dr. Kalyan S. Kokane	IQAC- Coordinator
4	Dr. Valmik D. Suryawanshi	SDO, Member
5	Mr. Subhash L Ahire	Member
6	Dr. Dnyaneshwar N. Sonawane	Member
7	Mr. Sharad Arjun Wagh	Member
8	Mr. Shubham U. Patil	Member, Librarian
9	Shri. Prabhakar J. Koli	Member & Administrative Staff
10	Mr. Sandeep S. Deore	Member & Alumni
11	Miss. Yogita S. Wagh	Member & Students' Representative
12	Dr. Manoj T. Hiray	Stakeholders' Representative

IQAC Coordinator welcomed and briefed the committee members about the agenda.

**Agenda Item 1:** Review of the minutes of previous meeting was taken and the minutes of the meeting were approved.

IQAC took a note of the following issues that followed from the last meeting.

- ✓ The guidance for PBAS norms was given in the meeting of faculty
- ✓ Academic calendar and teachers diary
- ✓ Placement activity
- ✓ Perspective plan

**Agenda Item 2:** Updation of College Website

**Resolution:** As per need of the time and keeping pace with changes in college activities and also reviewing the website of other colleges, IQAC unanimously recommended to update the college website

**Agenda Item 3:** Professional development of support staff

**Resolution:** The office staff is associated with use of Microsoft Office, Tally etc. softwares. It is necessary to give hands on training for the staff. Hence IQAC recommended organizing workshops for the administrative staff. Further IQAC also recommended conducting workshop for support staff on handling of the computers, electric equipments and chemicals etc.

Proposed by: Mr. S A Wagh

Seconded by: Mr. S. L. Ahire

**Agenda Item 4:** Regarding internet Speed

**Resolution:** The present internet speed is not sufficient for the college. So it is necessary to increase the speed of internet and to upgrade the LAN Network of the College.

**Agenda Item 5:** Regarding Feedback report of the departments

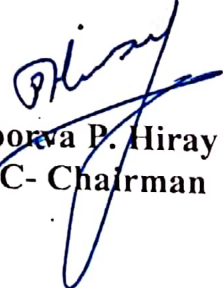
**Resolution:** The analysis of feedback reports of the department was presented in the meeting of IQAC and outcomes were discussed

**Agenda Item 6:** Any other Issues

The vote of thanks was proposed by the coordinator.

  
Dr. Kalyan Kokane  
IQAC Coordinator

  
Dr. Subhash Nikam  
**Principal**  
K.B.H. Arts, Science & Commerce College  
Nimgaon, Tal. Malegaon Dist. Nashik

  
Dr. Apoorva P. Hiray  
CDC- Chairman

**IQAC Co-ordinator**  
K.B.H. Arts, Science & Commerce College  
Nimgaon Tal. Malegaon Dist. Nashik

**Date:** 20<sup>th</sup> August, 2020

**Place:** Nimgaon