

Mahatma Gandhi Vidyamandir's
Karmveer Bhausaheb Hiray Arts College Nimgaon,
Tal: Malegaon, Dist. Nashik, MS- 423212

Minutes of the Meeting of
Internal Quality Assurance Cell (IQAC)

All the members of IQAC are hereby informed that the meeting of IQAC will be held on **Tuesday, 05 December, 2017** in the Principal's Cabin at 11.00 a.m. The agenda for this meeting is as follows:

Agenda:

1. Confirmation of minutes of the previous meeting.
2. Analysis of Feedback and preparation of ATR.
3. Formation of Students Council
4. Organization of Soft Skills Development Programme
5. Organization of Karmveer Kavya Karandak on 1 March, 2018
6. Alumni Association Meet and activities
7. To conduct NSS Special Camp
8. Smooth conduct of Term End Exams and Central Assessment Camp
9. Organization of workshops of Students Development Division
10. To install Solar Energy Panel
11. To organize intercollegiate Kabaddi Tournaments for Men & Women
12. Any other matter with permission of chairperson.

The meeting of IQAC was held on **Tuesday, 05 December, 2017** in the Principal's Cabin at 11.00 a.m. under the chairmanship of the Principal, Dr. Subhash N. Nikam. The following members were present for the meeting.

S. N.	Name	Designation
1	Dr. Apoorva P. Hiray (MLC)	Management Representative
2	Dr. Subhash N. Nikam	Principal & Chairperson
3	Dr. Valmik D. Suryawanshi	Vice-Principal
4	Dr. Kalyan S. Kokane	IQAC- Coordinator
5	Mr. Devendra Z. Savale	SDO, Member
6	Dr. Dyaneshwar N. Sonawane	Member
7	Smt. Dr. Premal R. Deore	Member

8	Mr. Shubham U. Patil	Member, Librarian
9	Shri. Prabhakar J. Koli	Member & Administrative Staff
10	Mr. Sandeep S. Deore	Member & Alumni
11	Miss. Yogita S. Wagh	Member & Students' Representative
12	Dr. Manoj T. Hiray	Stakeholders' Representative

Minutes of the Meeting:

Minutes of the meeting are as follows:

Item No.1 Confirmation of minutes of the previous meeting:

Resolution: Minutes of the Meeting held on 13 October 2017 has been read and confirmed

Item No. 2. Analysis of Feedback and preparation of ATR.

Resolution: The feedback committee has collected the students' feedback on teacher in the first term. It has been discussed to analyse the collected feedback and prepare the Feedback Analysis Report and submit it to the Management.

Item No. 3. Formation of students' council

Resolution: It has been discussed to constitute the students council as per Maharashtra University Act 2016 and norms of affiliating university, i.e. Savitribai Phule Pune University. Accordingly it is decided to constitute the Students' Council. Students Development Division has been guided to constitute the same as per the guidelines.

Item No. 4. Organization of Soft Skills Development Programme

Resolution: The College has determined to arrange the programmes following the skill. The college has decided to conduct a ten days soft skill development programme Dr. B.U.Pawar and Dr. D.Z.Savale have been assigned to co-ordinate the programme and arrange various lectures, drama speeches activities ect to enhance the soft skills of the student.

Proposed by: Dr.Dynanshwar N.Sonawane

Seconded by : Mr.D.Z.Savale

Resolution Passed unanimously.

Item No. 5. Organization of Karmveer Kavya Karandak on 1 March, 2018

Resolution: It is resolved that the state level Karmveer Kavya Vachan competition be organized on 1 March, 2018 on the occasion of the Birth Anniverasry of the founder of Mahatma Gandhi Vidyamandir, Karmveer Bhausahab Hiary.

Proposed by : Dr.Premal Deore
Seconded by : Mr. Shubham U. Patil
Resolution Passed unanimously.

Item No 6. Alumni Association Meet and activities

Resolution: It has been discussed to conduct the Alumni Association Meet. Mr. N. A. Patil, the Incharge is hereby informed to conduct the Alumni Association Meet.

Item No 7. To conduct NSS Special Camp

Resolution: The NSS Unit is very active. Hence it has been discussed to organize the special winter camp in the adopted Village Nimbaiti.

Item No. 8. Smooth conduct of Term End Exams and Central Assessment Camp

Resolution: The continuous Assessment is the programme of the year. Hence it has been discussed to conduct the Term End Exams smoothly and to conduct the Internal Assessment Camp as per the guidance of the Management.

Item No. 9. Organization of workshops of Students Development Division

Resolution: The College has applied for various workshops like Personality Development, Girl Students Personality Development, Special Guidance and Learn while you Earn Scheme. The University has sanctioned the schemes. Hence, it has been discussed and resolved to conduct the workshops as per schedule. Mr. D. Z. Savale and Dr. D. N. Sonawane have been informed about it.

Item No. 10. To install Solar Energy Panel

Resolution: The University has sanctioned the Solar Energy for the college. Accordingly Mr. P. J. Koli, Head Clerk is informed to execute for the sagem. To call the quotations, to select and approval be sought. Accordingly the payment be made.

Proposed by : Dr. Valmik Suryawanshi
Seconded by : Dr. Kalyan Kokane
Resolution Passed unanimously.

Item No. 11. To organize intercollegiate Kabaddi Tournaments for Men & Women

Resolution: The Physical Director Mr. S. B. Jadhav is hereby informed that the college is hereby determined to organize the Intercollegiate Kabaddi Tournaments for Men & Women in the college premises.

Proposed by : Dr. D. N Sonawane
Seconded by : Dr. Kalyan Kokane
Resolution Passed unanimously.

Item No. 12. Any other matter with permission of chairperson.

No any business is discussed except the aforementioned items.

The meeting ended with the vote of thanks and with the permission of the chairperson.

Dr. K. S. Kokane
Coordinator, IQAC

Dr. S. N. Nikam
Chairperson, IQAC

Dated: 05 December, 2017