

**Mahatma Gandhi Vidyamandir's**  
Karmveer Bhausahab Hiray Arts College Nimgaon,  
Tal: Malegaon, Dist. Nashik, MS- 423212

Minutes of the Meeting of  
**Internal Quality Assurance Cell (IQAC)**

All the members of IQAC are hereby informed that the meeting of IQAC will be held on **Monday, 10 July, 2017** in the Principal's Cabin at 3.00 p.m. The agenda for this meeting is as follows:

**Agenda:**

1. Confirmation of minutes of the previous meeting.
2. Discussion on Action Taken Report
3. To prepare the Academic Calendar for the year 2017-2018
4. Submission of proposal to BCUD, S P Pune University to organize a State level seminar/conference
5. Submission of proposals to BCUD, S P Pune University to undertake Minor Research Project and Avishkar projects for the students through Academic Research Committee
6. Discussion & appreciation of Alumni Association activities
7. Submission of proposal for permanent affiliation to the affiliating University
8. Submission of Proposal to commence NCC Unit
9. Discussion on Constitution of College Development Committee
10. Submission of Proposal to construct a modern Gymkhana
11. To start the Competitive Guidance Cell
12. To submit IIQA and subsequently to submit SSR to NAAC, Bangalore to Assess and Accreditate the college.
13. Any other matter with permission of chairperson.

The meeting of IQAC was held on **Monday, 10 July, 2017** in the Principal's Cabin at 3.00 p.m. under the chairmanship of the Principal, Dr. Subhash N. Nikam. The following members were present for the meeting.

S. N.	Name	Designation
1	Dr. Apoorva P. Hiray (MLC)	Management Representative
2	Dr. Subhash N. Nikam	Principal & Chairperson
3	Dr. Valmik D. Suryawanshi	Vice-Principal
4	Dr. Kalyan S. Kokane	IQAC- Coordinator
5	Mr. Devendra Z. Savale	SDO, Member
6	Dr. Dyaneshwar N. Sonawane	Member
7	Smt. Dr. Premal R. Deore	Member
8	Mr. Shubham U. Patil	Member, Librarian
9	Shri. Prabhakar J. Koli	Member & Administrative Staff
10	Mr. Sandeep S. Deore	Member & Alumni
11	Miss. Yogita S. Wagh	Member & Students' Representative
12	Dr. Manoj T. Hiray	Stakeholders' Representative

### **Minutes of the Meeting:**

Minutes of the meeting are as follows:

- Item No.1 Confirmation of minutes of the previous meeting:**  
The minutes of the previous meeting were read by Dr. Kalyan Kokane, the IQAC coordinator and the same is approved by the other members.
- Item No.2 Discussion on Action Taken Report**  
It has been discussed to prepare the Action Taken Report (ATR) based on the Action Plan made by the IQAC in the previous year.
- Item No.3 To prepare the Academic Calendar for the year 2017-2018**  
It has been discussed to prepare an Academic Calendar for the year 2017-2018; accordingly the committee has been formed under the coordination of Dr. D. N. Sonawane. They have guided to prepare a consecutive Academic Calendar and disseminate it to the faculty, students and stakeholders.

**Item No.4      Submission of proposal to BCUD, S. P. Pune University to organize a State level seminar/conference**

**Discussion:**

It has further been discussed to submit the proposal to BCUD, S P Pune University to organize a State level seminar/conference on Rural Psychology by the Department of Psychology.

**Resolution:** “Resolved that the proposal of state level conference on rural psychology be submitted to the BCUD, S. P. Pune University and Dr. B. U. Pawar, Head of Psychology Dept. be appointed as a coordinator of the proposed conference.”

**Proposed by: Dr. V. D. Suryawanshi**

**Seconded by: Dr. A. U. Patil**

**Resolution passed unanimously.**

**Item No.5      Submission of proposals to BCUD, S P Pune University to undertake Minor Research Projects through Academic Research Committee**

The college has been shifted to Nimgaon. The Management has hence focused on the research culture among the faculty and the students. Hence, Academic Research Committee has been formed and it has been decided to submit proposal to the BCUD, S P Pune University to undertake more Minor Research Projects and to motivate the students to undertake Avishkar research Projects through Academic Research Committee

**Item No.6      Discussion & appreciation of Alumni Association activities :**

Alumni Association of the college has been formed. Mr. Sandeep Deore has been appointed as a president of Alumni. It has also been discussed to open the Bank Account of the Alumni and to forward necessary steps towards the registration of the Alumni of the college.

**Item No.7      Submission of proposal for permanent affiliation to the affiliating University**  
**Resolution:** “Resolved that the college authority be assigned the rights to submit the proposal to the BCUD, S P Pune University accordingly the proposal be submitted to the University for the Permanent Affiliation.

**Proposed by: Dr. Apoorva. P. Hiray**

**Seconded by: Dr. S. N. Nikam**

**Resolution passed unanimously.**

**Item No.8      Submission of Proposal to commence NCC Unit**

It is further discussed that most of the students aspires for the services into the armed force and police department. Hence a proposal be forwarded to commence a NCC unit to 48 Battalion, Dhule. Dr. K. S. Kokane has been assigned the duty to submit the proposal under the guidance of Hon'ble Dr, S. N. Nikam, the Principal.

**Item No.9 Discussion on Constitution of College Development Committee**

It has been discussed to constitute the College Development Committee as per the norms of Maharashtra University Act 2016. Accordingly the names have been communicated to the management and the College Development Committee has been formed by the management.

**Item No.10 Submission of Proposal to construct a modern Gymkhana**

It has been discussed to submit a proposal to the Govt. of Maharashtra to construct a modern Gymkhana. Accordingly Mr. Santosh Jadhav is hereby assigned to prepare and submit the proposal.

**Item No.11 To constitute the Competitive Guidance Cell**

Apart from providing a degree, college education the college should also focus on Competitive Guidance. Competitive Guidance can be offered and better still, the college can aspire to become a leading institute in the vicinity. It has also been discussed to form a Competitive Guidance Cell.

**Resolution:** “It is further resolved that the competitive guidance cell be established and Mr. D. Z. Savale, Head of History Dept. be appointed as a coordinator and Mr. S. U. Patil, Librarian be assigned the duty as an Assistant to the Coordinator of the Cell.”

**Proposed by: Dr. K. S. Kokane**  
**Seconded by: Dr. D. N. Sonawane**  
**Resolution passed unanimously.**

**Item No.12 To submit IIQA and subsequently to submit SSR to NAAA, Bangalore to Assess and Accreditate the college.**

The college is established in the year 2000 at Saundane. Due to some problems the management has migrated the college at Nimgaon in the year 2016. Hence it has been discussed to assess and accredited the college by the NAAC.

**Resolution:**

“Resolved that, the IIQA be submitted and the payments be made accordingly the SSR be submitted to the NAAC office Bangaluru”

**Proposed by: Dr. V. D. Suryanishi**  
**Seconded by: Dr. D. N. Sonawane**  
**Resolution passed unanimously.**

**Item No.13 Any other matter with permission of chairperson.**

No matter was discussed apart from the given agenda.

The meeting ended with the vote of thanks

The minutes have been approved by Hon'ble Principal on 10-07-2017 please. Hence, the same are being circulated amongst all stakeholders for information and necessary action.

**Dr. K. S. Kokane**  
Coordinator, IQAC

**Dr. S. N. Nikam**  
Chairperson, IQAC

**Dated: 10 July, 2017**